

**Finance and Labor Relations Committee**  
Regular Meeting  
Thursday, October 3, 2019, 2019 6:00 p.m.  
City Hall, 31 S. Madison Street, Evansville, WI

**MINUTES**

1. **Call to order.** Cole called the meeting to order at 6:00 pm.
2. **Roll Call:** Members present: Alderpersons Rick Cole, Joy Morrison and Dianne Duggan. Others present: Mayor Bill Hurtlely and City Administrator/Finance Director Ian Rigg.
3. **Approval of Agenda.** Duggan made a motion, seconded by Morrison to approve the agenda as presented. Motion approved 3-0.
4. **Minutes.** Morrison made a motion, seconded by Duggan to waive the reading of the minutes of the September 3, 2019 meeting and to approve them as presented. Motion approved 3-0.
5. **Citizen appearances.** None
6. **Bills.** Duggan made a motion, seconded by Morrison to approve the City bills as presented in the amount of \$1,374,065.94. Motion approved 3-0 on roll call.
7. **New Business.** The resolution passed on Healthcare participation with ETF may need to be redone. Staff are looking into if it needs to be re-written or just attached to the form the state requires. It would be easier if the state call the form an agreement instead of a resolution. Resolutions are supposed to be local government communications, not exact forms for the state.
8. **City Administrator Finance Director Report.** Rigg reported purchasing a license with Polco, a company that provides online software and support for public opinion. The public survey about the new police chief position will start a survey database of the residents. The hope is communicate and get more information from people in and outside the City regarding certain issues. It would be a helpful guide in the future when faced with certain questions about service and projects. The City shall participate in the 2019 Racial Justice Conference in Janesville November 7<sup>th</sup>.
  - A. **Report on SOLGM/ICMA exchange.** Rigg gave a brief review of his journey to New Zealand. There were many interesting cultural inclusions that the country and communities offer. The most applicable concepts are ones regarding environmental cooperation and change. .
  - B. **Budget.** Rigg went over the budget. There were areas in need of adjustment. The committee agreed with the position that placing too much in annual operations is a risk and if it can be cut there first, and any excess moved to capital, long term financing for the City can be achieved easier. The budget was brought into near balance to the committee's commitment to not have the mill rate exceed \$7.999 per \$1,000 of assessed value.
9. **Unfinished business.**

- A. **Policy Manual.** The policy manual is being reviewed by staff and departments. Feedback is expected by the end of the month to finish the draft presented in November and approved by Council in December.
  - B. **Project updates (place holder).** This place holder was established to monitor the finances of the large Library project by the committee originally. Committee agreed it is not necessary for future meetings with the new members and completion of key projects. Rigg did give updates on the path along Allen Creek, the Library and upcoming assessments for the 2018 and 2019 projects.
- 10. **Meeting Discussion.** The next regular meeting will be November 7, 2019 at 6:00 p.m.
  - 11. **Adjourn.** Duggan moved, seconded by Morrison to adjourn. Motion passed 3-0.

Ian Rigg, City Administrator/Finance Director